









**6.4 Have you been granted any UK visas in the last 10 years?**

Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

Date	Purpose	Duration	Reference number

**6.5 Have you been refused entry on arrival to the UK in the last 10 years?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

Date	Reason	Reference number

**6.6 Have you ever been deported, removed or otherwise required to leave any country, including the UK in the last 10 years?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

Date	Country	Reason	Reference number (for UK)

**6.7 Have you made an application to the Home Office to remain in the UK in the last 10 years?**

Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

Date	Reason for Application	Granted/Refused <small>If refused give reason Reference number</small>

**6.8 Do you have a UK National Insurance number?**

Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

National Insurance number

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Reason for getting a National Insurance number

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**6.9 Do you have any criminal convictions in any country (including traffic offences)?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

Date	Country	Offence	Sentence

**6.10 Have you ever been charged in any country with a criminal offence for which you have not yet been tried in court (including traffic offences)?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details

Date	Country	Offence

**6.11 In times of either peace or war have you ever been involved in, or suspected of involvement in, war crimes, crimes against humanity or genocide?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details in **Part 9, Additional Information**

**6.12 Have you ever been involved in, supported, or encouraged terrorist activities in any country? Have you, ever been a member of, or given support to an organisation that has been concerned in terrorism?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details in **Part 9, Additional Information**

**6.13 Have you ever, by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to terrorist acts or other serious criminal acts?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details in **Part 9, Additional Information**

**6.14 Have you engaged in any other activities that might indicate that you may not be considered a person of good character?** Put a cross (x) in the relevant box

Yes  No  If 'Yes' please provide details in **Part 9, Additional Information**











Please ensure you submit all the relevant original documents that you want the Entry Clearance Officer to see when considering your application. The list below is for guidance only. It is not a list of documents that you should or must supply. The UK Immigration Rules make it clear that it is your responsibility to satisfy the Entry Clearance Officer that you are genuinely seeking entry to the UK for the purpose and duration that you have stated. Submission of particular documents does not guarantee that your visa will be issued. It is your decision how you satisfy the Entry Clearance Officer that your intentions are as you state in your application. It is your choice which documents you submit.

It is better to explain why you do not have a document than to submit a false document. Your application will be automatically refused and you may be banned from coming to the UK for 10 years if you use a false document, lie or withhold relevant information. You may also be banned if you have breached immigration laws in the UK.

#### All applicants

- A valid travel document or passport
- One passport sized colour photograph. This must not be more than 6 months old. (Please see photograph box below for full details)
- The appropriate fee
- If you are not a national of the country in which you are applying, evidence of your permission to be in that country e.g. a residence permit, visa, green card
- Evidence to support the information you have given (see below for more details)
- Previous passport(s)
- Evidence of how your trip is to be funded

#### Personal Details section

- Unless single, please provide evidence of your marital status e.g. marriage or civil partnership certificate, divorce certificate, death certificate
- You may be asked to present written notification from the child's parent or legal guardian that they consent to the child's visit (including evidence from your legal guardian to support their claim to be your legal guardian)
- The official record of any conviction(s), detailing the crime(s) you were convicted of and the sentence(s) you received

#### Finances and employment

- Evidence of your current employment/self employment/ occupation/work/studies/other means of support
- Evidence of your total monthly income from all sources of employment or occupation after tax
- Evidence of any income from other sources e.g. friends, family, savings, property etc

#### Student

- Evidence that you have been unconditionally accepted or enrolled on a course of study in the UK i.e. a letter from the school or university
- If you are applying as a prospective student, evidence of your contact with educational institutions in the UK
- Evidence of any previous study or qualifications gained in the UK or elsewhere
- Evidence of any English language ability or qualifications e.g. IELTS, TOEFL, PTE Academic
- Evidence of previous education history
- Evidence of the cost of your course fees
- Evidence of all other costs relating to your studies in the UK, e.g. flights, accommodation, food, exam fees, books etc
- Evidence of any money paid out towards the cost of your studies, e.g. deposit towards your course fees, flights, accommodation
- Evidence that you can afford to finance your studies (if wholly or partially funding) e.g. bank statements
- Evidence of any funds set aside by your financial sponsors specifically to pay for your studies
- Evidence of your financial sponsor's occupation, income and any savings or assets they have
- Evidence that your sponsor has agreed to sponsor you e.g. letter from them
- Evidence of your sponsor's immigration status if in the UK e.g. copy of their bio data page from their passport (the page with their photograph) and their visa (if they have one) or other permission to be in the UK.

#### Your photograph must be:

- Colour
- Passport style and size (45mm high x 35mm wide)
- A recent and true likeness, showing full face, with no hat, helmet or sunglasses, although you can wear everyday glasses
- Original - that is not digitally or optically altered (for example it must not be 'photoshopped' or 'touched-up')
- Taken against an off-white, cream or light grey background so that your features are clearly distinguishable against the background
- Printed on low-gloss, plain-white photo-quality paper (with no watermarks or embossing)

**Photographs that do not conform to these standards will be rejected and may cause a delay in processing your application.**

#### Advisory:

**"To know your Customs obligations when travelling to the UK, please consult Notice 1, found at [www.hmrc.gov.uk](http://www.hmrc.gov.uk). To know what controls exist for bringing your belongings and private motor vehicles into the UK, please consult Notice 3."**

## Guidance for Part 8: Your Trip

### 8.1 Have you been unconditionally accepted or are you enrolled on a course of study in the UK?

Answer Yes/No. Please provide documentary evidence to support this i.e. a letter from the school or university.

### 8.2 What is the name of the course you will study?

Please provide details as requested.

### 8.3 What do you expect to gain from the course? (e.g. what qualification or certificate will you get)

Please provide details as requested.

### 8.4 When does the course begin?

In the DD/MM/YYYY format.

### 8.5 What is the last date you can enrol for your course?

In the DD/MM/YYYY format.

### 8.6 When does the course end?

In the DD/MM/YYYY format.

### 8.7 Name, full address and telephone number of the institution

Give the name and full address of institution you intend to study in, ensure to include the postal code with the address.

### 8.8 Email address of institution where you will study

Please provide details as requested.

### 8.9 Were you interviewed by this institution?

Answer Yes/No. Please provide details of who interviewed you, where and when the interview took place, and provide documentary evidence to support this.

### 8.10 Why have you chosen to study in the UK?

Please provide a brief description of why you have chosen to study in the UK.

### 8.11 Why did you choose this institution?

Please explain why you have chosen this particular institution to study at.

### 8.12 How did you find out about it?

Please give a brief description on how you found out about the course you intend to take.

### 8.13 Why did you select this course?

If this course is a change of direction from your previous qualifications or work experience or if it is at a lower level than your previous qualifications please explain here why you have chosen to do this.

### 8.14 Why do you think this course will be of benefit to you?

Please provide a brief description of the benefits this course will give you.

### 8.15 How many hours of organised study will you be required to attend each week? How much of this is during the day?

If you are on a recognised full time degree course or intend to follow a full time post-graduate course, please state 'Full time' in the box and give further details in Part 9 - Additional Information. Please state the total hours that you will study per week in the first box. In the second box please state how many of these hours are between 0900 - 1800hrs. Daytime study is defined as study between 09:00 - 18:00, Monday - Fridays only.

### 8.16 When this course of study is finished do you plan to undertake another course in the UK? Please give details of all further study you hope to complete.

Please include details of your full programme of study including all courses that you hope to complete, qualifications you expect to gain and names and addresses of the institutions where you hope to study (if appropriate).

### 8.17 What do you hope to do when you have finished all your studies in the UK?

Please provide details as requested.

### 8.18 Have you studied in the UK before?

Answer Yes/No. If 'yes' provide full details of where you have studied in the UK before. Include the name of the institution, the address, the course studied, qualifications gained and when. Please provide supporting documentary evidence.

### 8.19 What is your English language ability?

If English is your first language please state this. Otherwise, please tell us of your ability in the English language. If you have any English language qualifications e.g. IELTS or TOEFL please give full details and provide supporting documentary evidence.

### 8.20 Please provide full details of your education history from age 11.

Please give details of where you studied, dates of study and any qualifications obtained for your education from the age of 11 years onwards.

### 8.21 What have you been doing since you completed your most recent course of study?

Please provide details as requested e.g. working, unemployed, looking after family.

## Financing your studies

### 8.22 Where will you stay in the UK?

Please provide full details

Give the name, full address and telephone number of where you will stay in the UK or if your accommodation is provided as part of your course, give the name, full address and telephone number of the accommodation officer at the institution you intend to study in, ensure to include the postal code with the address.

### 8.23 What is the total cost of the course?

Please provide details of the costs of all of the following:

- Travel to and from the UK
- Fees
- Accommodation (if included in the fees please state this)
- Living expenses (if meals are included in the fees please specify what meals and then tell us what other expenses you will incur)

Please state which currency e.g. US Dollars or UK Pounds Sterling.

### 8.24 Have any of these costs already been paid?

Answer Yes/No. If 'yes' please explain what has been paid for in advance.

### 8.25 Who will pay for your course fees?

Please tell us who will pay for your course fees. If you are paying the fees yourself please state this. If you are to be funded by a private individual(s), e.g. your parents, please tell us their name(s) and exact relationship(s) to you. If you are receiving funding from a corporate sponsor/charity please tell us this. Please supply us with full and current, independent and verifiable documentary evidence to support this

### 8.26 Who will pay for your travel to the UK?

Please tell us who will pay for your travel to the UK. If you are paying for your travel yourself please state this. If you are to be funded by a private individual(s), e.g. your parents, please tell us their name(s) and exact relationship(s) to you. If you are receiving funding from a corporate sponsor/charity please tell us this. Please supply us with full and current, independent and verifiable documentary evidence to support this

### 8.27 Who will pay for your expenses such as accommodation and food?

Please tell us who will pay for your expenses such as accommodation and food. If you are funding yourself please state this. If you are to be funded by a private individual(s), e.g. your parents, please tell us their name(s) and exact relationship(s) to you. If you are receiving funding from a corporate sponsor/charity please tell us this. Please supply us with full and current, independent and verifiable documentary evidence to support this.

**8.28 Please provide details of your financial sponsor(s).**

If you are funding yourself state 'Self funding' and go to 8.41. If you are being funded by a corporate sponsor/charity please supply a name and contact details for this sponsor.

If you are funded by a private individual(s), e.g. your parents, please give the full name, date of birth, nationality, full address and contact telephone numbers.

**8.29 Why are they funding your studies?**

Please give details as requested.

**8.30 Have they set aside specific money for your studies?**

Answer Yes/No. If yes, please state how much money they have set aside for your studies. Please state which currency e.g. US Dollars or UK Pounds Sterling.

**8.31 Is your financial sponsor in the UK?**

Answer Yes/No. If 'yes' please give details of their permission to be in the UK. Please provide supporting evidence of this by supplying a copy of their bio data page from their passport (the page with their photograph) and their visa (if they have one) or other permission to be in the UK.

**8.32 What is your exact relationship to your financial sponsor?**

Please provide details of your exact relationship to your sponsor(s), e.g. father/mother's sister/friend etc...

**8.33 What is your financial sponsor's occupation or source of income?**

Please give details as requested.

**8.34 What is your financial sponsor's monthly income after tax?**

Please state what your sponsor's monthly income is after deductions have been made after tax. Please state which currency e.g. US Dollars or UK Pounds Sterling.

**8.35 Do they have any savings or other readily available money e.g. income from stocks and shares?**

Please provide full and current, independent and verifiable documentary evidence to support this. This must be related to money that your financial sponsor has in his/her direct control and not from a business account for any company that they are involved with. Please state which currency e.g. US Dollars or UK Pounds Sterling.

**8.36 How much money will they give you in total?**

Please state how much money they will give you for your studies. Please state which currency e.g. US Dollars or UK Pounds Sterling.

**If you have more than one financial sponsor please provide full details of each. If you require more space please use Part 9 – Additional Information.**

**8.37 What family does your financial sponsor have e.g. spouse, dependent children or other dependent relatives (parents, parent-in-law)?**

This is only dependent family members i.e. those that live in the same household or rely on your financial sponsor for their support.

**8.38 What part of your financial sponsor's money is spent on his/her dependants?**

Please state how much of your sponsor's total income is spent on his/her dependants. Please state which currency e.g. US Dollars or UK Pounds Sterling.

**8.39 Has your financial sponsor sponsored anyone else wishing to enter or remain in the UK (including visa applicants) in the last 5 years?**

Answer Yes/No. If yes, you should provide full details of any people your sponsor has sponsored to enter or remain in the UK over the last 5 years including their names, dates of birth and details of the financial commitment your financial sponsor has made to them.

**8.40 Do they still sponsor these people?**

Answer Yes/No. If no, please state when the sponsorship finished.

**8.41 Do you intend to work in the UK?**

Answer Yes/No. If 'Yes' please tell us what you intend to do and give details of any employment you have already set up.